



Inventory and Schedule of Plight and Condition

We are all your property needs

@ 409 Indigo Plaza
Ascot Road
Watford
Hertfordshire
WD18 8AX

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PF Residential Property Reports

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Disclaimer

This inventory prepared by PF Surveys Limited is produced as an “as seen snapshot” of the property and its contents at the time of the inspection and is compiled as a fair and accurate record of the property's internal condition and its contents at the time of inspection, and should not be used as an accurate description of each and every piece of furniture and equipment or as a structural survey report, but can be used as a way of identifying the condition of everything recorded.

Because the Inventory Clerk preparing this inventory is not an expert on fabrics, woods, materials, antiques etc: nor is a qualified surveyor or valuer, they are not required to state whether an item is antique, made of precious metals, of unique origin, or whether it is new despite the appearance obviously so. Please be advised that items left in lofts, cellars or in locked rooms, garages and sheds that have not been noted in the inventory are the sole responsibility of the landlord, and although every reasonable effort will be made to record such rooms and items within such rooms or buildings, the Inventory Clerk cannot be held responsible for any non-recording if there are adverse circumstances affecting access or viewing. Further, the movement of any items of heavy furniture or appliances will not be undertaken and therefore some observations may be limited where such items restrict full view.

Where inventories are completed with tenants in situ - i.e. already occupying the property - and it is deemed difficult for Clerks to differentiate between that belonging to the landlord or tenant, the report may contain inaccuracies for which the Clerk will not be held responsible, especially if areas within the property are inaccessible or viewable through conditions prohibiting easy viewing.

Whilst every care is taken to ensure the accuracy of this inventory, it is strongly advised that the accuracy of this report lies with the Landlord, Tenant and/or any other involved party or instructing principle and that any queries or discrepancies relating to the description or content be addressed to within 7 days of an inspection/receipt. This report should be thoroughly checked. If we do not hear from you within this period in writing, we can assume that this report is an accurate representation of the condition of the property. Please note PF Surveys Limited and our clerks cannot be held responsible for any errors, omissions, differences in opinions or issues you may feel are contained within our reports. This Inventory has been prepared on the accepted principle that in the absence of comments an item is free from obvious damage or soiling.

Please note that the inventory is compiled in such a way as to reflect that which the Clerk observed at time of inspection and that any dilapidations, faults, breakages, dirt etc. is only noted if seen; otherwise that which is listed as presumed to be in good order even if that recorded is not necessarily new or perfect.

Safety Disclaimer

The inventory relates only to the furniture, furnishings and all landlord's equipment and contents in the property. It is no guarantee of, or safety of any such equipment or contents, merely a record that such items exist in the property on the date of the inventory and the superficial condition of the items. None of the electrical or gas appliances have been checked as to working order and may be recorded differently by tenants following subsequent use of.

The Inventory Clerk may not be a qualified electrician, HHSRS or Fire Regulation expert and is not required to report on anything which may contravene any housing or safety regulations although the Clerk may indicate where something appears to require attention.

Housing health and safety rating system (HHSRS)

The HHSRS has been introduced in light of the Housing Act 2004 (the Act) and is guidance for Landlords and Property Related Professionals. The Act changes the way local authorities assess housing conditions. They will now look at the condition of properties using a risk assessment approach called the Housing Health and Safety Rating System (HHSRS). This HHSRS does not set out minimum standards. It is concerned with avoiding or, at the very least, minimising potential hazards. This means that landlords should also review conditions regularly to try to see where and how their properties can be improved and made safer.

Inventory Clerks, although not qualified to assess the condition of properties under the HHSRS system, will however use common sense linked to guidelines issued by the government to indicate any potential hazard in the property. Where an Inventory Clerk has a concern, then anything seen which in their view poses a risk to the health and safety of occupants will be marked with (****) on the inventory.

Furniture & furnishings (fire) (safety) regulations 1988 as amended 1993

Relevant furniture and furnishings, which have the appropriate label complying with the above regulations, will be indicated on the inventory as “fire resistant”. In the case of any relevant furniture and furnishings where no labels are identified and the landlord has not confirmed that such items comply with the above regulations, they will be marked with 4 asterisks (****) on the inventory; this does not mean however that they do not comply, it means that no appropriate label has been seen. Where there are any loose fireguards, which are not part of a heater gas or electric fire, they will also be indicated on the inventory as being part of the fire they supposedly protect.

Smoke detectors

It is the tenant's responsibility to inspect any smoke or CO detector fitted in the property at regular intervals during the tenancy, in order to ensure they are in full working order as per the manufacturer's instructions. Although it is the Landlord's responsibility to ensure the correct products are appropriately fitted, again as per the manufacturer's instructions, as well as ensuring they are in working order at the commencement of a tenancy. The Inventory Clerk may note on the inventory the location – or lack – of any required detectors (including

their appropriate siting), and where possible, may indicate any visible or auditory signals emitted if test buttons are activated. Under no circumstances will the Inventory Clerk be held responsible for the testing of or, be liable for the accurate reporting of any smoke or CO detectors' working order.

Utility meters

Gas, electricity, oil, water and propane readings along with serial numbers are given as a service and will be recorded providing access is reasonable and safe. Meters in unsafe condition or locations, will not be read and clients notified as to the reason

Measurement of oil tanks or propane gas will be made according to what's seen with any electronic measurement device or outside-of-tank visual inspection. Measurements will not be made via estimations or dipping of any oil tanks or similar.

Guidance notes for landlords, tenants and adjudicators on the use of this document

PF Surveys Limited and the Inventory Clerks who work within the PF Surveys Limited organisation, produce a range of inspections and reports, which may differ in style and content than other inventory services, and therefore, it is important that relevant parties receiving this document are fully aware of how and why it is produced the way it is, and to help with this, please find below information which may assist in understanding its contents.

The Inventory

An inventory is a report which is produced following a property inspection, listing and describing each and every component and content of a property in the context of "as seen" at the time of the inspection. As seen meaning a written and photographed "snapshot", to be used as the basis of how the property's condition and its contents were seen by the Inventory Clerk. The inventory may have additional notes or observations added by relevant parties to confirm or enhance its accuracy.

IMPORTANT: unless stated otherwise - either in brackets or in a separate column next to the item referred to - the listed item is assumed to be in good and clean order, although not necessarily new or perfect.

Fair wear and tear is not considered at the time of inventory make, although the Inventory Clerk may offer an opinion as to an item's age or condition if it helps in future identification, e.g. appears old or new.

The Check-in

As the name implies, this report is used to qualify the accuracy – with any additional notes or information – of the inventory at move-in by the Inventory Clerk and tenant or tenant's representative.

IMPORTANT: a check-in is not a duplication or substitute for an inventory, although it may accompany or support an inventory in distinguishing anything which needs adding to or altering within the inventory.

The check-in report may vary in style according to the Landlord or Letting agent's needs, but typically will include a record of meter readings and keys recorded at time of the tenant move-in. The report may accompany, be included, or be supplied separately from the inventory, and may be used as support material in deciding apportionment with the check-out report following tenant move-out.

The Mid-term

This report, sometimes known as a management or interim inspection, is produced normally – but not always – mid-term or 3 monthly during a tenancy period. The inspection and report – although varying in style – is normally used to report on how a property is being cared for within a context of reporting problems within a property, either caused or not, by the tenant.

IMPORTANT: this report is used to verify that a property is being respectfully looked after and may, although unlikely, be part of a dispute process at tenancy end.

The Check-out

As this name implies, the inspection and its subsequent report is intended to identify differences – whether better or worse – following tenants vacating a property at tenancy end.

IMPORTANT: A check-out is not a duplicate inventory, and in the context of PF Surveys Limited, will list differences for the purpose of identifying whether a landlord - or their representative - is able to claim for damages, loss or cleanliness issues. Depending on client needs, an Inventory Clerk may add opinions as to whether changes are tenant or landlord responsibility, or are due to fair wear and tear. Clerks will not offer opinions as to apportionment or value; this is the remit of the landlord or their agent, sometimes requiring support material such as quotes or receipts.

Meter readings

As an organisation we endeavour to obtain utility meter serial numbers and readings as a service, providing meters are found and safe to access.

IMPORTANT: where a meter is either inaccessible or poses a danger to the Clerk then notice will be given to why and suggestions made as to how to gain the reading. Examples of safe include not accessing water meters in public or on-street locations.

HHSRS Reports

Inventory Clerks within the PF Surveys Limited organisation are trained to recognise a majority of Housing Health and Safety violations and as such may issue supplementary reports indicating to clients their concerns with any possible hazard.

IMPORTANT: Inventory Clerks are not trained as environmental health officers and safety professionals and therefore will only report hazards seen in the context of a concern to the client of any possible outcomes of non HHSRS compliance.

PF Surveys Limited - Inventory Clerks will not be liable whatsoever for any unseen deficiency or hazard, It will remain the Landlord's responsibility at all times for the health and safety of their tenants and the correction of any deficiency in the property posing potential hazards.

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Summary Reference

Item	Description
Property Description	2 bedroom Unfurnished Flat

Property Condition / Standard of Cleaning

Item	Description
Decorative order	The property is in good general condition throughout
Standard of cleaning	The property has been professionally cleaned throughout
Carpets/flooring	Carpets/floorings have been vacuum cleaned
Windows	Windows not tested for function. The windows are clean inside and dirty out side
Gardens	No garden
Further Cleaning Required?	No
Notes	

Services

Services	Meter Location	Serial No.	Readings
Electricity	Utility cupboard	EN50470-1/3	0557652 / 0448454
Water	Communal cupboard	23LU300641	00069.703
Heat	Utility cupboard	71478057	0006705 / 0226179 / 0447985



Image 3: METER READ IMAGES



Image 4: METER READ IMAGES



Image 5: METER READ IMAGES



Image 6: METER READ IMAGES



Image 7: METER READ IMAGES



Image 8: METER READ IMAGES



Image 9: METER READ IMAGES



Image 10: METER READ IMAGES



Image 11: METER READ IMAGES

Property Information

Information	Locations
Electric Consumer Unit	Utility cupboard
Water Stopcock	Communal cupboard
Gas Stop Valve	No gas
Heating Type	Heat exchange
Heating Programmer	Utility cupboard
Thermostat	Lounge / kitchen
Boiler	Heat exchange system in utility cupboard

Detectors

Detectors	Location	Type	Push Button Result	Gas / Particulate Result
Smoke	Lounge / kitchen	Hardwired	Alarm Responded	Didn't Test
Carbon Monoxide	Not applicable	Not applicable	Not applicable	Not applicable
Heat	Kitchen	Hardwired	Alarm Responded	Didn't Test



Image 0: HAZARD DETECTORS



Image 1: HAZARD DETECTORS



Image 2: HAZARD DETECTORS

Keys

Location of Keys	Returned to concierge
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HALLWAY		
Ref	Description	Condition
DOOR		
1	Wooden front door painted white on inside and dark blue on outside with chrome handle and with chrome fob mechanism. Door closure on inside face with spy hole through middle and apartment plaque on outside face	
CEILING		
2	White painted ceiling	
LIGHTS		
3	Three matching ceiling mounted recessed spotlights with bulbs	
WALLS		
4	White painted walls	
FLOORS		
5	Brown patterned wooden floor with metal doorstep behind front door	
FRAMES		
6	White painted wooden front door frame	
7	White painted skirting	
8	White painted frames around internal rooms	
ELECTRICS		
9	Double plastic light switch	
10	Two single plastic light switches	
11	Double plastic socket	
12	Wall mounted intercom with monitor and handset	
13	Wall mounted heating control with digital display	
14	Ceiling mounted fire alarm above front door	
15	Ceiling mounted smoke detector push tested and responded	



Image 13: HALLWAY



Image 14: HALLWAY



Image 15: HALLWAY



Image 16: HALLWAY



Image 17: HALLWAY

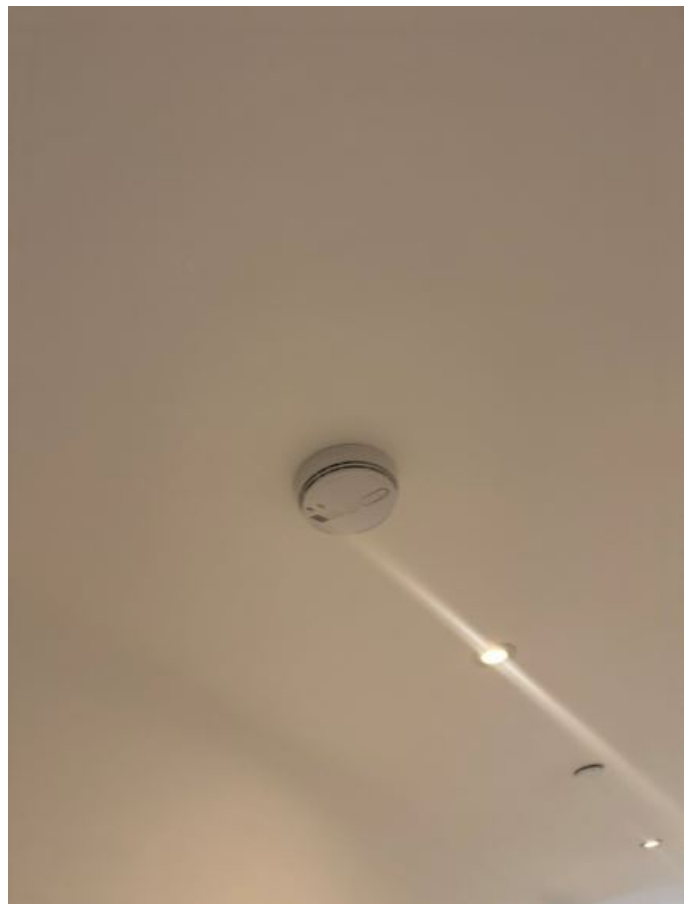


Image 18: HALLWAY



Image 19: HALLWAY

BEDROOM ONE

BEDROOM ONE		
Ref	Description	Condition
DOOR		
16	White painted wooden door with chrome handle on both sides	
17	Grey UPVC framed double glazed balcony door with handle and lock	Three keys in lock
WINDOWS		
18	Grey UPVC frame fixed glazed windows by balcony door	
CURTAINS		
19	2 Wall mounted grey fabric roller blind with metal bead cord on wall mounted plastic tie	
CEILING		
20	White painted ceiling	
LIGHTS		
21	Plastic pendant with cord, fitting and bulb	
WALLS		
22	White painted walls	
FLOOR		
23	Grey fabric carpet with metal doorstep behind door	
HEATING		
24	Double panel white radiator with thermostatic control	
FRAMES		
25	White painted wooden door frame	
26	White painted skirting	
27	Grey UPVC frames around windows and balcony door	
ELECTRICS		
28	Two single plastic light switches	
29	Three double plastic sockets with USB points	
30	Single plastic switch and spur	
31	Ceiling mounted extractor vent	
32	Ceiling mounted smoke detector push tested and responded	

BEDROOM ONE		
Ref	Description	Condition
INTERNAL CUPBOARDS		
33	Two matching white painted wooden doors with metal handles with glass mirror face on outside leading to internal wardrobe with metal hanging rails and with metal shelf within	



Image 20: BEDROOM ONE



Image 21: BEDROOM ONE



Image 22: BEDROOM ONE



Image 23: BEDROOM ONE



Image 24: BEDROOM ONE

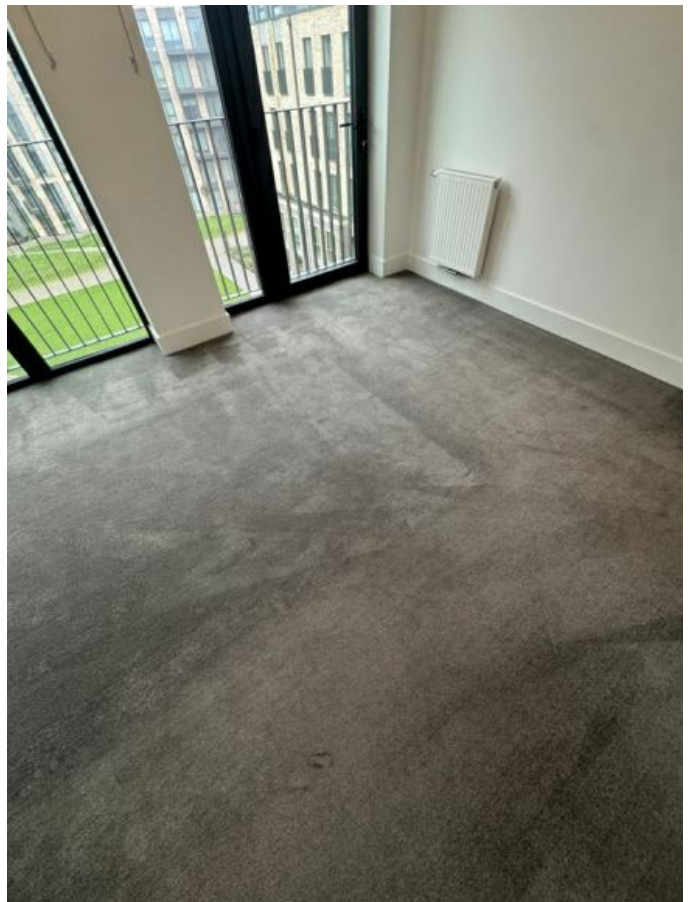


Image 25: BEDROOM ONE



Image 26: BEDROOM ONE



Image 27: BEDROOM ONE



Image 28: BEDROOM ONE



Image 29: BEDROOM ONE

BEDROOM TWO

BEDROOM TWO		
Ref	Description	Condition
DOOR		
34	White painted wooden door with chrome handle on both sides leading to hallway	
WINDOWS		
35	Grey UPVC frame double glazed windows with handle and lock	
CURTAINS		
36	Wall mounted Brown fabric roller blind with metal bead cord on wall mounted plastic tie	Small mark at bottom of roller blind
CEILING		
37	White painted ceiling	
LIGHTS		
38	Plastic pendant with cord, fitting and bulb	
WALLS		
39	White painted walls	
FLOOR		
40	Grey fabric carpet with metal doorstep behind door	
HEATING		
41	Double panel white radiator with thermostatic control	
FRAMES		
42	White painted wooden door frame	
43	White painted skirting	
44	Grey UPVC frame around windows	
ELECTRICS		
45	Single plastic light switch	
46	Three double plastic sockets with USB points	
47	Ceiling mounted extractor head	
48	Ceiling mounted smoke detector push tested and responded	
INTERNAL CUPBOARDS		

BEDROOM TWO

Ref	Description	Condition
49	Four white painted wooden doors with metal handles with glass mirrors on outside faces leading to large internal wardrobe with metal hanging rails and with metal shelf	Small black mark on inside of left door



Image 30: BEDROOM TWO



Image 31: BEDROOM TWO



Image 32: BEDROOM TWO

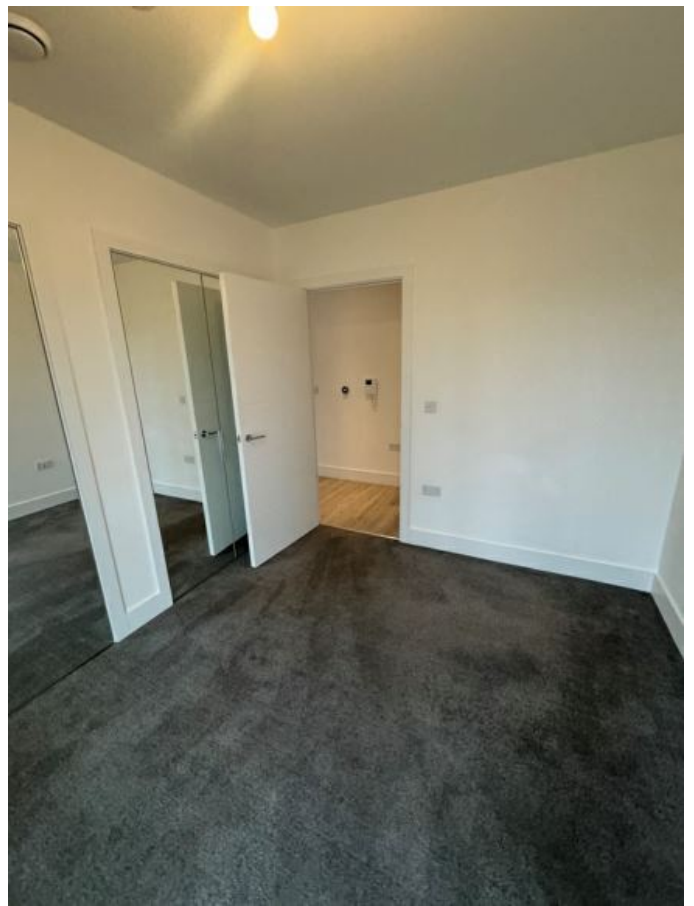


Image 33: BEDROOM TWO



Image 34: BEDROOM TWO



Image 35: BEDROOM TWO



Image 36: BEDROOM TWO



Image 37: BEDROOM TWO



Image 38: BEDROOM TWO

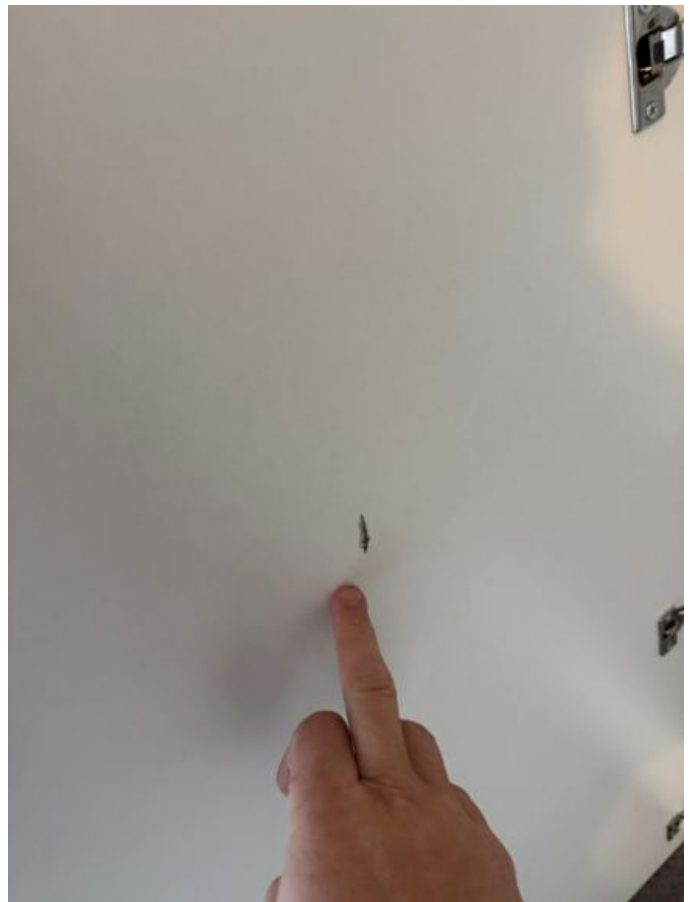


Image 39: BEDROOM TWO



Image 40: BEDROOM TWO

LIVING ROOM/KITCHEN

LIVING ROOM/KITCHEN		
Ref	Description	Condition
DOORS		
50	Grey UPVC double glazed balcony door with handle and lock	1 key in lock
WINDOWS		
51	Grey UPVC framed double glazed fixed panels by balcony door	
52	Grey UPVC frame double glazed windows with handle and lock	
CURTAINS		
53	Two matching wall mounted white plastic curtain tracks each with floor-to-ceiling length Brown fabric curtains	
CEILING		
54	White painted ceiling	
LIGHTS		
55	Ceiling mounted recessed spotlights with bulbs	
56	Two matching black pendant fittings with bulbs over worktop	
57	LED strips under wall units in kitchen area	
WALLS		
58	White painted walls with grey splashback tiles behind kitchen worktop in kitchen area	Grout slightly discoloured
FLOOR		
59	Continuation of Brown patterned wooden floor from hallway	
HEATING		
60	Double panel white radiator with thermostatic control	
FRAMES		
61	White painted skirting	
62	Grey UPVC frames around balcony door and windows	
ELECTRICS		
63	Four-way plastic light switch with three switches and dimmer switch	
64	Double plastic light switch	

LIVING ROOM/KITCHEN

Ref	Description	Condition
65	Three double plastic sockets	
66	Double plastic try Plex socket with data point	
67	Two double chrome sockets with USB points	
68	Single chrome cooker isolation switch	
69	Chrome utility bank of switches	
70	Ceiling mounted extractor heads	
71	Ceiling mounted smoke detector push tested and responded	
72	Ceiling mounted heat detector push tested and responded	

KITCHEN UNITS

73	Brown and white laminated wooden cupboard doors and drawers with white granite worktop, mixture of wall and floor fitted base units with drawers with soft closure	
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SINK

74	Metal sink with side waste and granite drainer with chrome hot and cold mixer tap and with chrome wastebasket catches above single floor unit with access to water isolation and waste	
----	--	--

OVEN

75	Chrome and black integral oven with glass door with metal handle. Metal shelf and baking tray within with digital display and buttons on face and with two plastic dials	
----	--	--

HOB

76	Black ceramic integral four-way electric hob with four hob rings and push touch buttons	
----	---	--

COOKER HOOD

77	Chrome integral cooker hood with two filters, light and buttons	
----	---	--

MICROWAVE

78	Chrome and black integral microwave oven with glass door with glass turntable. Metal rack with digital display and dials on face with buttons	
----	---	--

DISHWASHER

79	Chrome integral dishwasher with two plastic drawers and plastic cutlery tray	
----	--	--

FRIDGE FREEZER

LIVING ROOM/KITCHEN

Ref	Description	Condition
80	White plastic integral fridge with six plastic trays within fridge door, four glass shelves within with vegetable drawer, light and thermostat	
81	White plastic integral freezer below fridge with three plastic drawers and with ice cube rack	

INTERNAL CUPBOARDS

82	Two matching white painted wooden doors with chrome handles on both sides leading to utility cupboard with white painted walls and ceiling within and with continuation of Brown wooden floor. Wall mounted HIU and extractor units with mains water isolation. Wall mounted distribution board with electric meter and Wi-Fi system. White plastic tumble dryer with condenser, digital display and buttons on face above white plastic washing machine with glass door with plastic rim and with digital display and buttons on face, plastic dial and with plastic soap tray	
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BALCONY

83	Wooden balcony deck floor with grey metal railings with large brick posts. External lights above doors and fire alarm sounder	
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Image 41: LIVING ROOM/KITCHEN



Image 42: LIVING ROOM/KITCHEN



Image 43: LIVING ROOM/KITCHEN



Image 44: LIVING ROOM/KITCHEN



Image 45: LIVING ROOM/KITCHEN



Image 46: LIVING ROOM/KITCHEN



Image 47: LIVING ROOM/KITCHEN



Image 48: LIVING ROOM/KITCHEN



Image 49: LIVING ROOM/KITCHEN



Image 50: LIVING ROOM/KITCHEN



Image 51: LIVING ROOM/KITCHEN



Image 52: LIVING ROOM/KITCHEN



Image 53: LIVING ROOM/KITCHEN

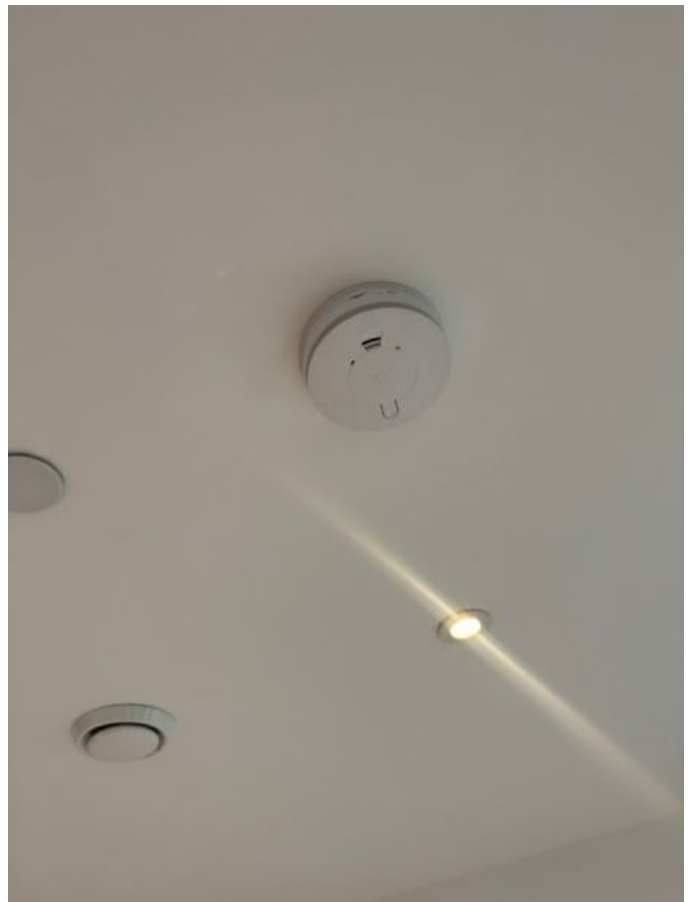


Image 54: LIVING ROOM/KITCHEN



Image 55: LIVING ROOM/KITCHEN

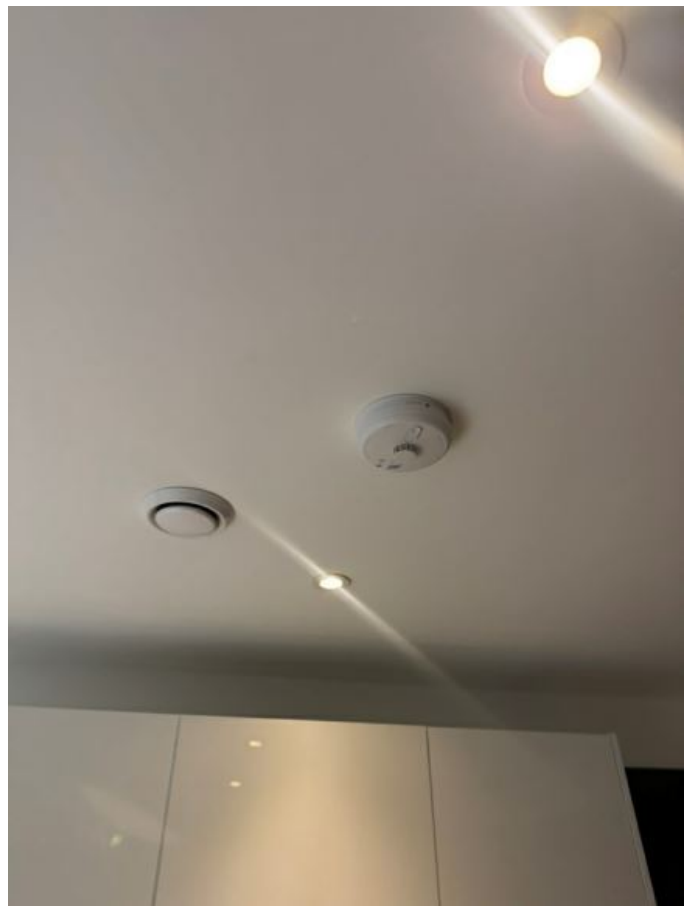


Image 56: LIVING ROOM/KITCHEN



Image 57: LIVING ROOM/KITCHEN



Image 58: LIVING ROOM/KITCHEN



Image 59: LIVING ROOM/KITCHEN



Image 60: LIVING ROOM/KITCHEN



Image 61: LIVING ROOM/KITCHEN



Image 62: LIVING ROOM/KITCHEN



Image 63: LIVING ROOM/KITCHEN



Image 64: LIVING ROOM/KITCHEN



Image 65: LIVING ROOM/KITCHEN



Image 66: LIVING ROOM/KITCHEN



Image 67: LIVING ROOM/KITCHEN



Image 68: LIVING ROOM/KITCHEN



Image 69: LIVING ROOM/KITCHEN



Image 70: LIVING ROOM/KITCHEN



Image 71: LIVING ROOM/KITCHEN



Image 72: LIVING ROOM/KITCHEN



Image 73: LIVING ROOM/KITCHEN



Image 74: LIVING ROOM/KITCHEN



Image 75: LIVING ROOM/KITCHEN



Image 76: LIVING ROOM/KITCHEN



Image 77: LIVING ROOM/KITCHEN

BATHROOM

BATHROOM		
Ref	Description	Condition
DOOR		
84	White painted wooden door with chrome handle on both sides with chrome hook on inside face	
CEILING		
85	White painted ceiling	
LIGHTS		
86	Two matching recess spotlights with bulbs	
WALLS		
87	White painted walls with two tone grey splashback tiles	
FLOOR		
88	Grey with grey grout floor tile with metal doorstop behind door	
HEATING		
89	Wall mounted chrome ladder towel rail with thermostatic control	
FRAMES		
90	White painted wooden door frame	
91	Floor matching tiled skirting	
92	Brown wooden shelf above toilet	
ELECTRICS		
93	Plastic light switch positioned in hallway	
94	Ceiling mounted extractor head	
95	Double plastic shaver socket	
BATH AND SHOWER		
96	White plastic Bath with tiled panel with chrome pop-up waste and overflow	
97	Chrome wall mounted shower mixer control with hose and handle extension and overhead drencher with two chrome framed glass screens with sliding door with chrome handle	
TOILET		
98	White ceramic base with concealed cistern with wall mounted chrome push flush with white plastic seat and cover	

BATHROOM		
Ref	Description	Condition
SINK		
99	White plastic basin with chrome pop-up waste and with chrome hot and cold mixer tap embedded into Brown laminated wooden vanity cupboard drawer	
MISCELLANEOUS		
100	Wall mounted glass mirror above sink	
101	Wall mounted chrome toilet roll holder	
102	Wall mounted chrome towel ring	
103	Three glass shelves within alcove	



Image 78: BATHROOM



Image 79: BATHROOM



Image 80: BATHROOM



Image 81: BATHROOM



Image 82: BATHROOM



Image 83: BATHROOM



Image 84: BATHROOM



Image 85: BATHROOM



Image 86: BATHROOM



Image 87: BATHROOM



Image 88: BATHROOM



Image 89: BATHROOM



Image 90: BATHROOM



Image 91: BATHROOM



Image 92: BATHROOM



Image 93: BATHROOM

REPORT LOG

Event	Result	Date
This report type allows online comments by the lead tenant(s).	YES	11/02/2025
The client/agent was notified (or the mail is queued) that the report was ready to send to the tenant (a copy of the report was attached).	YES	11/02/2025
Tenant was invited to make comments on the report (or the mail is queued)	YES	14/02/2025
The Tenant was appears to have opened the invite email.	YES	15/02/2025
The tenant logged in to the public portal	NO	17/02/2025
The tenant downloaded a copy of the report	NO	17/02/2025
Half way reminder sent	YES	17/02/2025
12 hour reminder sent	NOT YET	17/02/2025
Has tenant posted any comments?	NO	17/02/2025
Report was/is finalised	NOT YET	17/02/2025

COMMENTS / OBSERVATIONS

Ref	Comment	Author	Date
NA	This portal will close at 21/02/2025, you have until then to post comments or observations.	Katrina White	17/02/2025 00:00:31

DOCUMENT / REPORT EVENTS

Ref	Comment	Author	Date
NA	Email ref 308295 (Document Portal Opened) with subject PLEASE RESPOND: A document portal has been opened for your inventory report: Ref 36036911 409 Indigo Plaza, Ascot Road, Watford, Hertfordshire, WD18 8AX on behalf of Cassiobury Cortland sent on 14/02/2025 16:15:33 was opened from IP Address 66.249.93.77 at 15/02/2025 16:57:15. The email address sent to was jhaizel08@gmail.com	System	15/02/2025 16:57:15
NA	Email ref 308295 (Document Portal Opened) with subject PLEASE RESPOND: A document portal has been opened for your inventory report: Ref 36036911 409 Indigo Plaza, Ascot Road, Watford, Hertfordshire, WD18 8AX on behalf of Cassiobury Cortland sent on 14/02/2025 16:15:33 was opened from IP Address 66.249.93.76 at 15/02/2025 16:54:39. The email address sent to was jhaizel08@gmail.com	System	15/02/2025 16:54:39
NA	Email ref 308295 (Document Portal Opened) with subject PLEASE RESPOND: A document portal has been opened for your inventory report: Ref 36036911 409 Indigo Plaza, Ascot Road, Watford, Hertfordshire, WD18 8AX on behalf of Cassiobury Cortland sent on 14/02/2025 16:15:33 was opened from IP Address 66.249.93.78 at 14/02/2025 16:24:03. The email address sent to was jhaizel08@gmail.com	System	14/02/2025 16:24:03

NA	Document Portal will close on 21/02/2025 23:59:59	System	14/02/2025 16:12:47
NA	Document Portal Public User Login Required	System	14/02/2025 16:12:47
NA	Document Portal Opened	System	14/02/2025 16:12:47
NA	Email ref 307896 (Ready for Portal) with subject Your Report(s) for Job 36036911 are ready to send via the paperless portal sent on 11/02/2025 18:45:50 was opened from IP Address 172.177.218.30 at 11/02/2025 18:46:22. The email address sent to was Cassiobury@cortland.com	System	11/02/2025 18:46:22